



Meeting of the Foundation Board

Date: Friday 28 April 2017

Time: 2-3:30pm

4. CEO Report

The CEO presented his report. He confirmed that 2016-17 had been the best year to date for the ETF against nearly every measure. The Board noted that ETF was in a strong position to build on the successes of 2016-17, supported by the Winter Addendum work and a strong membership renewals period for the Society for Education and Training. Board members confirmed that relations with stakeholders, including the Founding Members, were very positive.

The Board noted the CEO Report and asked that a breakdown of SET membership be shared.

5. Handling conflicts of interest

Following discussions at previous Board meetings, an updated Code of Conduct, Conflicts of Interest Policy and Procedure, and options for amending the quorum in the Articles of Association were provided to the Board.

The Board agreed to adopt the updated Code of Conduct and the Conflicts of Interest Policy and Procedure. Trustees noted that they needed to return completed forms to Ros Newis.

The Board discussed the presented options for amending the Articles of Association. The Board noted that any change to the Articles was a decision for the Founding Members, but agreed it would make a recommendation. It noted that while trustees were appointed by different routes, upon appointment their responsibilities were identical and hence differentiation between trustees through the quorum in the Articles did not appear warranted.

The Board agreed to recommend

Signed

Paul Mullins
Chair